

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
FOUNTAIN SANITATION DISTRICT**

**August 10, 2022**

**Opening:**

Mr. Christian called the regular meeting of the Board of Directors of the Fountain Sanitation District to order at 5:30 p.m. on August 10, 2022.

**Directors Present:**

Mr. Christian  
Dr. Durbin  
Mr. Holtz  
Mr. Thomas *via telephone*

**Also In Attendance:**

District Manager Jim Heckman  
Office Administrator Cindy Murray  
District Engineer Jonathan Moore  
Consulting Engineer Roger Sams

**Guests in attendance:** None

Dr. Durbin made a motion to excuse Mr. Blankenship from the meeting. Second by Mr. Holtz. Motion carried.

**A. Approval of Minutes**

Dr. Durbin made a motion to approve the regular meeting minutes of July 13, 2022. Second by Dr. Durbin. Motion carried.

**B. Approval of Bills**

Dr. Durbin made a motion to approve the bills for July 2022 for payment. Second by Mr. Holtz. Motion carried.

\*The Board reviewed the financial statements for July 2022 at this time with no questions or comments.

**C. Special Business –**

1. The Board was asked to consider the approval of a Subdivision Public Improvements Agreement (SPIA) for Ventana South Filing No. 2. District Engineer Jonathan Moore reported that Ventana South Filing No. 2 will be developed in two phases. The required financial assurances have been received by the District and staff is recommending approval of the SPIA. Mr. Holtz made a motion to approve the SPIA for Ventana South Filing No. 2. Second by Dr. Durbin. Motion carried.
2. The Board was presented the bid results for the RJC Sanitary Sewer Realignment Project. District Engineer Jonathan Moore reported that the District receive four bids:
  - K.R. Swerdfeger - \$320,130
  - HPD - \$243,000
  - JBS - \$237,490

- RMS Utilities - \$227,100

Mr. Moore stated that RMS Utilities, Inc. was the low bidder and they also recently completed the Wilson Road Sanitary Sewer Project for the District. Mr. Moore is recommending the Board award the bid to RMS Utilities, Inc. as presented. Mr. Thomas made a motion to approve and award the bid for the RJC Sanitary Sewer Realignment Project to RMS, Utilities, Inc. in the amount of \$227,100. Second by Mr. Holtz. Motion carried. Mr. Moore stated that they will hold a preconstruction meeting in the next 30-60 days. The project start to completion is anticipated to last about a week.

3. Mr. Christian wanted to thank Mr. Heckman for his efforts with staying in communications with the City of Fountain's Street Department on trying to fix some manholes that have settled around the City. Mr. Heckman stressed that unless the Street Department fixes the settling around the manhole, raising the manhole will not make a difference or make it worse in some cases. District staff has been working to coordinate a schedule with the City of Fountain to complete (fix) at least 16 manholes this year.

**D. General Business –**

1. District Engineer Jonathan Moore reported on the Illinois Avenue sanitary realignment (railroad) project. He stated that at the last meeting, the Board agreed to a onetime payment to BNSF Railroad Co. in the amount of \$53,425.00 for a license fee. Mr. Moore stated that he has not heard back from the Railroad Co. He will keep the Board updated.
  - ✓ He reported on a section of sanitary main sewer in Monterey Way that has been giving the District issues for several years now. He and Mr. Heckman reported at least one property connected on this section of sanitary main has been dealing with slow flows from the individual sanitary services as well. Staff is proposing all of the sanitary main be replaced between manholes which is approximately 320-feet. He completed the construction drawings to replace this section of sanitary main and has submitted them to the City of Fountain to start the review process. The Engineer's estimate for this project is \$240,000. He will keep the Board updated.
2. Consulting Engineer Roger Sams reported that he has been working with Mr. Heckman, Mr. Moore and Attorney Scott Johnson on the District's Wholesale Wastewater Management Service Agreement with CSU. They have also been working through some revisions to the LFMSDD Service Agreement. He also reported that the Water Quality Control Commission will have a rulemaking hearing in November that has the potential to impact the District although it would be minimal. The impact is related to potential modifications with the Voluntary Incentive Program (VIP) which would delay some compliance schedules. He will keep the Board updated.
3. District Manager James Heckman reported that everything is progressing with the sale of Lot 2. Mr. LaGree came in earlier in the week to pick up some additional documents pertaining to the property. He did submitted the \$10,000 earnest money. The closing date is still scheduled for late September 2022.
  - ✓ He reported that after the Board approved the opt-out provision of the FMLLI program, he and Ms. Murray have started a review of the District's current Employee Handbook and

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have noticed that there are a few missing key policy requirements that need to be added. They will be working on some amendments and will present the recommendations for approval. He is anticipating the Board will receive a draft for review before the October Board meeting.

- ✓ He reported that staff has begun the 2023 proposed budget draft. By State statute, the Board must receive a draft copy of the draft budget by October 15, 2022. Staff will submit the draft budget at the October 12, 2022, meeting.
- ✓ He reported that besides going a little stir crazy, Matt Brady is recovering well from his foot surgery.
- He reported on the following on the following collection system items:
  - ✓ Still having ongoing pump station issues at the Little Ranches Lift Station. Staff will be pulling out one of the check valves.
  - ✓ Staff has been reported seeing more rags coming through the Race Street Lift Station which is causing pump issues.
  - ✓ Staff continues to make progress with locating all the service lines within the public right-of-way.
- He reported on the following maintenance items:
  - ✓ Staff completed 7 new residential tap inspections
  - ✓ Staff completed 4-point repair inspections

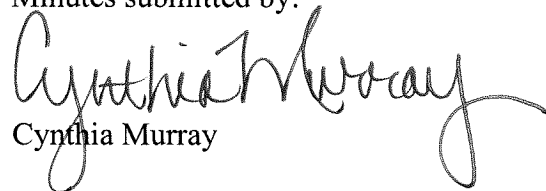
**E. New Business – None**

**F. Other Business – None**

**Adjournment:**

Dr. Durbin made a motion to adjourn the meeting at 5:54 pm. Second by Mr. Holtz. Motion carried. The next regular meeting will be at 5:30 pm. on September 14, 2022.

Minutes submitted by:

  
Cynthia Murray