

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
FOUNTAIN SANITATION DISTRICT**

March 9, 2022

Opening:

Mr. Christian called the regular meeting of the Board of Directors of the Fountain Sanitation District to order at 5:30 p.m. on March 9, 2022.

Directors Present:

Mr. Christian
Dr. Durbin
Mr. Holtz
Mr. Blankenship
Mr. Thomas *via telephone*

Also In Attendance:

District Manager Jim Heckman
Office Administrator Cindy Murray
District Engineer Jonathan Moore
Consulting Engineer Roger Sams

Guests in attendance: None

A. Approval of Minutes

Mr. Christian made a motion to approve the regular meeting minutes of February 9, 2022. Second by Dr. Durbin. Motion carried.

B. Approval of Bills

Dr. Durbin made a motion to approve the bills for February 2022 for payment. Second by Mr. Blankenship. Motion carried.

*The Board reviewed the financial statements for February 2022 at this time with no questions or comments.

C. Special Business –

1. The Board was presented with Resolution No. 2022-03, Cancellation of Election and Declaration Deeming Candidates Elected. Mr. Heckman stated that as of March 1, 2022, there were no more candidates than officer positions to be filled. The Board authorized the DEO, James Heckman to cancel the May 3, 2022, election by resolution and declare candidates elected. The candidates, Dr. Durbin, Mr. Holtz and Mr. Blankenship will take their oaths of office at the May 11, 2022, Board meeting. At that time, the Board will re-organize the positions and appoint the representatives to the LFMSDD Board. Mr. Holtz made a motion to approve Resolution No. 2022-03, Cancellation of the May 3, 2022, Election and Declaration Deeming Candidates Elected. Second by Mr. Thomas. Motion carried.
2. The Board was presented a request for approval to adjust Resolution No. 2021-04, Rates, Charges, Fees and Monetary Penalties for budget year 2022, setting a flat Plant Investment Fee (Tap Fee) for areas within the District service boundaries and within the corporate limits of Colorado Springs and its Utilities. Mr. Heckman stated that the goal tonight is to have the Board consider approving of the concept of setting a flat rate for any service areas within CSU and or where FSD is expected to be the wholesale provider of wastewater management services, i.e., Amara Subdivision, Kane Ranch and Almagre. Brian Whitehead

with CSU sent Mr. Heckman a letter of intent for FSD to be the sanitary wholesale provider. The scope of responsibilities of the District as a wholesale service provider for CSU wastewater management is still yet to be worked out. The first draft is currently being completed by CSU and the District will have an opportunity to provide input. Lengthy discussion followed. The Board recommended having a third party independent (other than District staff) complete an evaluation and determine the flat tap fee rate for those areas described. Mr. Blankenship made a motion to approve the concept to adjust Resolution No. 2021-04, Rates, Charges, Fees and Monetary Penalties for budget year 2022, setting a flat Plant Investment Fee (Tap Fee) by an independent third party for areas within the District service boundaries and within the corporate limits of Colorado Springs and its Utilities. Second by Dr. Durbin. Motion carried.

D. General Business –

1. District Engineer Jonathan Moore reported that the bid package for the Wilson Road Sanitary Main replacement project was sent out and bids are due by April 6, 2022. This project will be for the replacement of approximately 800-feet of 12-inch sanitary main in Wilson Road. He is anticipating this project will go to construction within the next few months.
 - ✓ He reported that this afternoon he was contacted by the BNSF Railroad Company approving the requested railroad crossing upon executing their license agreement. Mr. Moore reported that staff will start reviewing the agreement and will continue putting together the bid package for this project.
 - ✓ He reported that they are in the design process for the sanitary sewer main realignment for the flows coming from Chancellors trailer park. The proposed alignment would start at the Magellan Pipeline Fueling Station going south on the RJCII Facility property along Cell No. 6. This would eliminate the need for the Plant lift station. He stated that this alignment was originally considered in 1997 during the construction of the RJCII facility however stopped due to soil conditions. The District is now in the position to mitigate any soil issues. Surveying should take place in approximately six weeks. He will keep the Board informed.
 - ✓ He reported that the BNR project at the HDT facility is complete. The staff will be adding water to the basins in the next couple of days. He will keep the Board updated.
 - ✓ He reported that they have been working with CCMD and CSU on flow capacity clarification. They have a meeting on Monday, March 14, 2022, to discuss and review any agreements that are currently in place to make sure everyone has the same understanding of currently owned capacity. He will keep the Board updated.
2. Consulting Engineer Roger Sams reported on some regulatory issues he continues to follow. He stated that the Division has issued modifications to their wastewater system design criteria for review and comment. Roger stated the District continues to be well represented by AF CURE on the regulatory issues that may affect the District. He will keep the Board updated.
3. District Manager Jim Heckman reported on the following items:

Mr. Heckman reported that the two open positions have been filled and Mr. Long indicated that both new employees are catching on quick and doing well with their training.

- District Manager Jim Heckman reported on the following RJCII Facility items:
 - ✓ Mr. Heckman reported that he provided a copy of the State Inspection report of the RJCII facility that occurred on January 6, 2022. There were no major violations, the only outstanding item is to see with what if any additional permit requirements will be necessary with two aeration basin trench drains. They did receive the analytical results back from the lab and it doesn't appear there is or was any signs of contamination. Mr. Long submitted the results to the Stormwater Permits Division person he has been working with to see what is needed next. Discussion followed.
- District Manager Jim Heckman reported on the following Collection System items:
 - ✓ He provided a summary report on the District's system inspection issued by RH Borden using the Sewer Line Rapid Assessment Tool (SL-RAT). As Mr. Long reported in the February meeting, they believe the use of the SL-RAT was very beneficial with helping understand the system better. It saved labor time and extended the equipment life by allowing us to concentrate the District's resources. Discussion followed.
- District Manager Jim Heckman reported on the following maintenance items:
 - ✓ Staff completed 9 residential point repair inspections since the last meeting.
 - ✓ Staff completed 121 locates in February.
 - ✓ Staff completed 170 service orders this month.

E. New Business –

1. Ms. Murray requested the Board ratify the following transfers:
 - ✓ \$200 from the UBB checking account to the UBB recording account on February 17, 2022,
 - ✓ \$100,000 from the UBB checking account to the Community Banks of Colorado payroll account on March 7, 2022,
 - ✓ \$200,000 from the UBB checking account to the CSAFE-FSD account on March 7, 2022, and
 - ✓ \$200,000 from the UBB checking account to the CSAFE-JCC/LFMSDD account on March 7, 2022

Mr. Thomas made a motion to ratify the transfers. Second by Dr. Durbin. Motion carried.

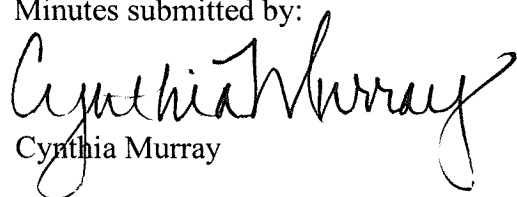
F. Other Business – None

Meeting Minutes –March 9, 2022

Adjournment:

Mr. Blankenship made a motion to adjourn the meeting at 6:11 pm. Second by Mr. Holtz. Motion carried. The next regular meeting will be at 5:30 pm. on April 13, 2022.

Minutes submitted by:

A handwritten signature in black ink, appearing to read "Cynthia Murray". The signature is written in a cursive style with a large, sweeping initial "C".

Cynthia Murray